

# **ITP Evidence Document**

## **for the ITP Qualification Recognition Service**

**Please complete all grey boxes in this form.**

**To apply, follow the instructions at [itp.nz/immigration](http://itp.nz/immigration)**

# Introduction

This Qualification Evidence Document should be completed as part of the Qualification Recognition service offered by IT Professionals New Zealand. Full details are at [itp.nz/immigration](http://itp.nz/immigration)

Please download the Qualification Recognition Guide at the above link for more information about completing this form. The Guide provides detailed information about the process, and Section 4 of the Guide provides details about what evidence is expected for each section of this Document.

Please complete all of the **grey sections** in this document. For example:

The information required is on this side of the table.	Please put your answer in the grey sections, like this one, on this side of the table.
--	--

This document contains the following sections:

- Section 1: Your Details
- Section 2: Qualification and Learning
- Section 3: Evidence of substantive Computing or IT content
- Section 4: Other information

When you have completed this document, please save it (but please do NOT convert it to PDF or another format – submit it as a Word document) and upload as part of the application process.

Once you have completed this document and gathered the other information required (see the Guide), you can apply for Qualification Recognition at [itp.nz/immigration](http://itp.nz/immigration)

# Section 1: Your Details

Your full name:	
Your current address:	
Your phone number: (including country code)	
Country you are currently living in:	
The country you were born in:	
Your date of birth: e.g. 12 March 1986	
Are you completing this document on behalf of someone else? <i>ie. are you someone other than the person named in this document and acting as their Agent</i>	No
Agent's name and contact details: <i>If you are an Agent completing this for someone else, please enter your details here. If you are completing it yourself but have an agent, please enter their details.</i>  <i>Contact details include name, address, phone number and email address.</i>	
Do you agree that we can use the details you have provided to verify your qualifications and other information in this document?	Yes
Do you agree that we can share these details with Immigration NZ?	Yes

*NOTE: You must answer "Yes" to these questions for your qualifications to be included in the assessment.*

## Section 2: Qualification and Learning

Please enter details of your main qualification on this page, then any further qualifications, certifications, short courses, or other learnings (please see the Guide) on the subsequent pages.

### Qualification/Learning 1

This must be your MAIN QUALIFICATION that meets the NZQA Level 7 requirement (see the Guide):

<b>Qualification/learning name:</b> <i>(e.g. BSc (Computer Science))</i>	<b>Postgraduate Diploma in Computing</b>
<b>Institution that awarded it:</b> <i>(e.g. the University or other)</i>	
<b>Institution Address:</b>	Unitec Institute of Technology, Auckland
<b>Institution phone number:</b> <i>(including country code)</i>	
<b>City and Country you studied in:</b>	Auckland, New Zealand
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>if different to your current name</i>	
<b>The years you studied:</b> <i>e.g. 2010 – 2012</i>	2017 - 2018
<b>Equivalent full-time study:</b> <i>e.g. 4 years, or 3 months</i>	
<b>Method of confirmation of level:</b> <i>e.g.</i> <i>(See section 2.2 of the Guide)</i>	
<b>Is there an Official Transcript, Official Letter, or similar document that will be submitted related to this qualification?</b>	Yes

*NOTE: You must upload a Transcript or Equivalent for your main qualification*

## Qualification/Learning 2 (Optional)

Please complete this for a subsequent qualification or learning. Note that this is only necessary if you have additional qualifications or learnings you would like considered.

<b>Qualification/learning name:</b>	Postgraduate Diploma in Computer Science
<b>Institution that awarded it:</b>	
<b>Institution Address:</b>	IHRD Institute of Technology, India
<b>Institution phone number:</b>	
<b>City and Country you studied in:</b>	IHRD Institute of Technology, India
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>(if different to your current name)</i>	
<b>The years you studied:</b>	2017 - 2018
<b>Equivalent full-time study:</b>	Yes
<b>Brief outline of contents:</b> <i>(Only is an official transcript or equivalent is not supplied)</i>	Yes

### Qualification/Learning 3 (Optional)

Please complete this for a subsequent qualification or learning. Note that this is only necessary if you have additional qualifications or learnings you would like considered.

<b>Qualification/learning name:</b>	Masters in Computer Science
<b>Institution that awarded it:</b>	
<b>Institution Address:</b>	
<b>Institution phone number:</b>	
<b>City and Country you studied in:</b>	
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>(if different to your current name)</i>	
<b>The years you studied:</b>	2004 - 2006
<b>Equivalent full-time study:</b>	
<b>Brief outline of contents:</b> <i>(Only is an official transcript or equivalent is not supplied)</i>	

## Qualification/Learning 4 (Optional)

Please complete this for a subsequent qualification or learning. Note that this is only necessary if you have additional qualifications or learnings you would like considered.

<b>Qualification/learning name:</b>	
<b>Institution that awarded it:</b>	
<b>Institution Address:</b>	
<b>Institution phone number:</b>	
<b>City and Country you studied in:</b>	
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>(if different to your current name)</i>	
<b>The years you studied:</b>	
<b>Equivalent full-time study:</b>	
<b>Brief outline of contents:</b> <i>(Only is an official transcript or equivalent is not supplied)</i>	

## Qualification/Learning 5 (Optional)

Please complete this for a subsequent qualification or learning. Note that this is only necessary if you have additional qualifications or learnings you would like considered.

<b>Qualification/learning name:</b>	
<b>Institution that awarded it:</b>	
<b>Institution Address:</b>	
<b>Institution phone number:</b>	
<b>City and Country you studied in:</b>	
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>(if different to your current name)</i>	
<b>The years you studied:</b>	
<b>Equivalent full-time study:</b>	
<b>Brief outline of contents:</b> <i>(Only is an official transcript or equivalent is not supplied)</i>	

## Qualification/Learning 6 (Optional)

Please complete this for a subsequent qualification or learning. Note that this is only necessary if you have additional qualifications or learnings you would like considered.

<b>Qualification/learning name:</b>	
<b>Institution that awarded it:</b>	
<b>Institution Address:</b>	
<b>Institution phone number:</b>	
<b>City and Country you studied in:</b>	
<b>Your student number (if applicable):</b>	
<b>Your name while studying:</b> <i>(if different to your current name)</i>	
<b>The years you studied:</b>	
<b>Equivalent full-time study:</b>	
<b>Brief outline of contents:</b> <i>(Only is an official transcript or equivalent is not supplied)</i>	

## Section 3: Substantive Computing or IT content

Please describe how your qualification(s) and learning from Section 2 meets each criteria. Please see the Guide for more information. Please reference your qualifications/learnings by number (e.g. Qual/Learning 1 from the previous section would be "1").

1	<b>Problem analysis and complexity</b>	<p>While working as Web Developer at SPECTREUM, Auckland, I worked on creating wireframes for the websites using Pencil. I did the development of the site using WordPress. I worked on designing new features for existing websites. I customized themes according to client's requirements. I worked on adding content to the websites. Moreover, I also learnt to execute manual testing</p> <p>I worked on designing websites using WordPress and other frameworks for getting effective designs. I learnt to sort the issues which were faced while analysing and evaluating different websites. I applied problem solving skills which played a vital role in gaining effective results.</p> <p>While working remotely as Web Maintenance Expert at Kiwi Rent A Box, Auckland, I worked on correcting the issues related to functioning and added new features. Further, I consistently worked on managing the content.</p> <p>[1] Resume</p>
2	<b>Depth of coverage</b>	<p>While working as Web Developer at ZYBER IT, Auckland, I applied my entire web development knowledge which I acquired during my masters in computer science and developed sites using Wordpress and Shopify. Further, I worked on building and modifying websites depending on the requirements.</p> <p>Moreover, I worked on building websites utilizing my in-depth understanding on Wordpress and Shopify according to created design. I worked on writing codes utilizing CSS and HTML.</p> <p>I designed new features for existing websites and customized themes according to requirements of clients. I also tested the sites manually and did content management where required. I applied my backend knowledge with developing pages where required and requested from client.</p> <p>[1] Resume</p>

3	<b>Structured education</b>	<p>During my work tenure as Web Developer at THEIA Ltd., Auckland, I applied my structured education which I acquired from my bachelors and Masters in development of websites utilizing Wordpress. I also learnt to collect the requirements from the clients and worked on building websites according to the requirements.</p> <p>I worked on building websites utilizing WordPress and prepared proposals which were required to present to clients. I provided technical support to clients and worked on writing codes with using CSS and HTML. I consistently worked on designing new features for existing websites and did customization of themes relying to meeting the requirements of clients.</p> <p>Moreover, during my post graduate diploma in computing, I learnt to collaborative computing technologies and it included workflow technology, group-ware, and knowledge management software. I learnt to apply technical coding skills during the projects which I did for various employers and it strengthened my technical and structured education.</p> <p>[1] Resume</p>
4	<b>Knowledge for Solving Computing Problems</b>	<p>While working as Software Developer at 'We Are Tenzing', I worked on designing, building, and maintaining websites and applications. I further worked to building applications for numerous platforms utilizing common frameworks including .Net. I worked on writing and debugging codes along with troubleshooting software issues. There was on-call support provided as mandatory for smoother execution of work activities.</p> <p>I carried out computational thinking which assisted in execution of process of sorting the issue systematically and created and expressed solution which was carried out from system. I analysed and evaluated quantitative data centric-issues which was solved utilizing computational thinking and understanding of computational knowledge.</p> <p>This led to be the foundation for sorting issues that had real-world, social impact. I also worked on learning about the computational thinking pillars and development and analysing the algorithms along with solutions.</p> <p>[1] Resume</p>

5	<b>Modern Tool Usage</b>	<p>While working as Web Editor at MELLO Technologies Ltd., Auckland, I consistently worked on creating wireframes and development of websites were carried out with applying technicalities in the project.</p> <p>I also worked on providing maintenance support for WordPress sites and optimized page speed of WordPress sites. There was execution made of the SEO best practices in WordPress site and ensured deadlines were. Furthermore, I made usage of smart plugins while working on WordPress sites which made site faster and overall improved the site usability.</p> <p>I made usage of spreadsheets, digital presentations, word processing and other office productivity software which became common for efficient execution of project activities. I used office software which was integrated with other productivity and decision making tools such as PowerBI and the new wave revolutionized the workplace.</p> <p>[1] Resume</p>
---	--------------------------	--

**For Criteria 6-10, please provide details of how either your qualification(s)/learnings you have listed in Section 2, or a combination of these and other learning (e.g. on-the-job learning or practice) meet the criteria. Please see the Guide for more information.**

6	<b>Individual and team work</b>	<p>[1] Resume</p>
---	---------------------------------	-------------------

7	<b>Communication</b>	
8	<b>Computing professionalism and society</b>	<p>While working as Software Developer at 'We Are Tenzing', I followed computing professionals' act when working on technicalities on the project. It included reflecting upon the work wider impacts and consistently supporting the public good. There was defined ACM code of Ethics and Professional conduct followed throughout the project activities.</p> <p>I maintained an ethical conduct for inspiring and guiding the team members while executing computing knowledge. I followed the standards which served as the basis for remediation during occurrence of violations. I followed coding principles which included responsibility statements formulation along with relying upon public good which was mandatory while maintaining primary condition.</p> <p>There was each principle followed and supplemented from guidelines and it included explanations for assisting computing professionals in applying and understanding the principle.</p> <p>[1] Resume</p>

9	<b>Ethics</b>	<p>While working as Web Editor at MELLO Technologies Ltd., there was an ethical and professional conduct specifically followed. This included honesty, trust, fairness, and respect.</p> <p>I considered honesty, trust, responsibility, fairness and respect as the critical values which created professionalism and harmony in team. It overall resulted to lead towards project success.</p> <p>There were project management fundamentals which I consistently applied and followed while adopting to new technologies.</p> <p>I worked on building trustworthy relationships across various cultures and time zones with smoothening the project execution. I realized throughout my career that having trustworthy relationships building were of utmost significance. Regardless of the time zones and cultures, the only common factor is trust which one should prevail for having a decent business and career growth.</p> <p>[1] Resume</p>
10	<b>Life-long learning</b>	<p>During my professional tenure with various companies, I worked on proving learning as an effective tool to enhance the creativity in the work. There was determination of learning factors which further inclined to gain positive outcomes from the project.</p> <p>I always justified to learn when there was the requirement for having the work to be done. I always invested in resources to learn more about new technologies in the website and application development domain.</p> <p>Further, I worked on delivering high quality and up-to-date content which was relevant to the defined business objectives.</p> <p>[1] Resume</p>

## Section 4: Other information

You can use this section to provide any further information to be considered during the assessment of your application (if necessary). Note that we cannot consider factors outside the criteria in this document.

<b>Are the details you have provided in this document true and correct?</b>	Yes
---	-----

**Other information you would like the Assessor to consider:**