

## COMPETENCE AND COMMITMENT REPORT

### Chartered Member (MIChemE) Chartered Chemical Engineer

Complete this report to provide evidence that you have the required level of *professional experience* in support of an application for Chartered Member. For further guidance and to check what evidence is required of your *knowledge and understanding*, please refer to [www.icheme.org/chartered](http://www.icheme.org/chartered)

Please complete this report electronically, within approximately 3,000 words [each subsection will expand to allow you to provide sufficient evidence], then sign the applicant's statement, obtain confirmation and upload as part of an [online application](#).

Family name: (enter)

Given name: (enter)

Title: (enter)

Tick one box only to indicate which application route this report refers to:

MIChemE + CEng registration

MIChemE + CSci registration

MIChemE only

Notes:

- (i) if you wish to apply for both registrations, an additional Section A and Section E **must** be submitted separately.
- (ii) if you do not intend to take up a registration you **must** still tick the last box for Chartered Member of IChemE.

Your evidence should describe:

- either**      **chemical and general engineering knowledge and understanding**  
(with option of CEng registration)
- or**            **scientific knowledge and understanding**  
(with option of CSci registration)

### A Evidence of applying your knowledge and understanding to practical situations:

i) Applying appropriate theoretical and practical methods to identify or define a problem, opportunity or project:

(expand as necessary)

ii) Combining ideas and contributions from different people and disciplines to arrive at appropriate engineering, technical or scientific solutions:

(expand as necessary)

iii) Displaying creativity and innovation: developing your own ideas to produce new engineering, technical or scientific solutions, new designs and new technological approaches:

(expand as necessary)

iv) Undertaking scientific or technical evaluation and optimisation (of product, process, equipment, method, project etc) against the requirements you identified, or the brief you were given:

(expand as necessary)

v) Planning and executing projects: organising or performing technical work to implement or validate solutions, designs etc:

(expand as necessary)

vi) Other:

(expand as necessary)

## **B Evidence that you are able to handle the wider implications of your work as an engineer**

i) Ability to handle health, hazard and safety aspects: to apply appropriate principles, good practice, meet legislative requirements etc.

(expand as necessary)

ii) Ability to handle sustainability aspects: these could include environmental, public concern and other societal issues, recognition of risks etc.

(expand as necessary)

iii) Ability to handle commercial and economic aspects:

(expand as necessary)

iv) Other:

(expand as necessary)

## **C Evidence of your interpersonal, leadership and communication skills**

i) Managing interpersonal relationships:

(expand as necessary)

ii) Demonstrating leadership in a professional role:

(expand as necessary)

iii) Communicating ideas and plans by report writing and oral presentation:

(expand as necessary)

iv) Other:

(expand as necessary)

## **D Evidence to show that you are committed to high standards of professional and ethical conduct**

i) Professional conduct:

(expand as necessary)

ii) Ethical decision making:

(expand as necessary)

## E Continuing professional development (CPD)

i) Report of recent CPD already undertaken (eg within last two years):

Briefly describe the methods and tools you use to record your CPD activities	(expand as necessary)
Describe the significant CPD activities you have carried out in the last 1-2 working years	For each activity listed, describe the purpose / objective of carrying it out and the benefits you gained from it.
(expand as necessary)	(expand as necessary)

ii) Future CPD Plan

Briefly describe the method and approach/tools that you use to identify your CPD development objectives, and how they are turned into an actionable plan.	(expand as necessary)
Describe the development objectives that you have identified to be addressed in the next 1-2 years and the purpose of each one	For each development objective listed, describe what activities you plan to carry out to achieve it and the expected timescale
(expand as necessary)	(expand as necessary)

### Applicant's statement and signature

This competence and commitment report presents a true account of my professional work experience and of my CPD report and plan.

Signed: .....Date: .....

### Confirmation

**If the experience described in your report covers more than one employment, each section should be verified by someone who was familiar with it and senior to you at the time. Space for additional verifiers' details, if applicable, is available below.**

**If signature is not possible, ask your verifier to send you an email confirming their professional qualifications, relationship to you and which sections they are verifying. Please then attach a copy of their email verification as an appendix to your C&C report. Your report should then be uploaded as a single document with your [online application](#).**

The people who verify your report do not have to be professionally registered as technicians or engineers, nor the referees of your application. They should however indicate any professional qualifications they hold, as well as their working relationship to you.

This is a true account of the applicant's work experience and CPD report and plan.

Family name: .....Given name: .....Title: .....

Job title: .....Company name: .....

Professional qualification(s): .....

Relationship to applicant: .....

Signed\* .....Date: .....

Please tick the sections you are verifying below:

**Section A** i  ii  iii  iv  v  vi

**Section B** i  ii  iii  iv

**Section C** i  ii  iii  iv

**Section D** i  ii

**Section E** i  ii

or **Whole report**

### Confirmation 2 (if applicable)

This is a true account of the applicant's work experience and CPD report and plan.

Family name: .....Given name: .....Title: .....

Job title: .....Company name: .....

Professional qualification(s): .....

Relationship to applicant: .....

Signed\*.....Date: .....

Please tick the sections you are verifying below:

**Section A** i  ii  iii  iv  v  vi

**Section B** i  ii  iii  iv

**Section C** i  ii  iii  iv

**Section D** i  ii

**Section E** i  ii

or **Whole report**

### Confirmation 3 (if applicable)

This is a true account of the applicant's work experience and CPD report and plan.

Family name: .....Given name: .....Title: .....

Job title: .....Company name: .....

Professional qualification(s): .....

Relationship to applicant: .....

Signed\*.....Date: .....

Please tick the sections you are verifying below:

**Section A** i  ii  iii  iv  v  vi

**Section B** i  ii  iii  iv

**Section C** i  ii  iii  iv

**Section D** i  ii

**Section E** i  ii

or **Whole report**

\* If a signature is not possible, please attach an email confirmation as an appendix to your report and upload as one document.

### Footnote - Confidentiality

It is understood that this document may contain confidential information. IChemE will endeavour to respect the confidentiality of the information provided and this C&C report will be disclosed only to those few IChemE Members dealing directly with your application.